



EMPLOYMENT OPPORTUNITIES IN QBE EUROPEAN OPERATIONS

Job title: PCM Analyst
Department: PCM Actuarial & MI
Location: Chelmsford

Role Purpose (Summary)

PCM Actuarial team require an analyst to perform key roles to support the PCM business within EO. The role will involve working as part of the PCM actuarial team, acting as an internal analyst/consultant to the various underwriting units. Role reports to a Manager within the PCM Actuarial team.

General Description

- **Management Information:** produce MI reports and engage and influence relevant MI projects to ensure required reports and data are available to PCM for effective management and monitoring of the business.
 - Maintain and develop databases / data warehouses
 - Provide reporting and analytical solutions to the business
 - Compile monthly reports to be presented at all levels
 - Liaise regularly with underwriting, actuarial and claims personnel.
 - Ad-hoc reporting as requested by the business
- **Rate monitoring:** assist with monthly actual to expected analysis of rate and retention changes, for Divisional Board and BUG meetings.
- **Business Planning:** support the business planning process by providing key information required by underwriters and other business planning representatives. Collection and analysis of information and assisting in completing plan templates.
- **Benchmarking:** reporting on existing benchmarking models across the various product lines in PCM, in close liaison with underwriters and PCM Technical Underwriting Department
- **Reinsurance:** profiling policy data for Group RI submissions, analysis of PCM reinsurance options and the support of reinsurance purchases on facultative and treaty basis, so that PCM makes best possible use of reinsurance purchases.

Essential Requirements

- Advanced MS Excel skills and knowledge of MS Access
- Strong numeric and analytical skills
- Inquisitive and creative; able to work with limited data
- Adaptability (to changing priorities and timescales)
- Excellent communicator



- Strong team player - committed to sharing knowledge to achieve best practice
- Self-motivated and enthusiastic

Desirable Requirements

- Mathematical / statistical background
- Insurance knowledge either within an underwriting, finance or analytical environment
- Assertive and influencing

Contact

HR Recruitment Associate	Paul Smith
Telephone	0207 105 4550
Email	recruitment.uk@uk.qbe.com